



**Public Education Partners**  
Greenville County

**THE MULLINS GRANT FOR QUALITY TEACHING:  
SUPPORTING SCHOOL-WIDE EFFORTS FOR TEACHER RETENTION**

**All applications must be received by March 20, 2020**

**Purpose:**

The purpose of the Mullins Grant is to support schools as they create and pursue school-wide efforts to increase the likelihood of teachers returning to the same teaching site the following year. All schools in Greenville County Schools are eligible to apply. Applicants may explore goals related to teacher retention including but not limited to: overall teacher retention, new teacher retention, content-specific teacher retention, grade-level specific teacher retention, using strategies such as new teacher onboarding, enhanced mentoring programs, teacher wellness initiatives, and/or establishing teacher recognitions.

**Restrictions:**

Grant funds should not address needs for which funding is currently available through district, state, or federal budgets. Grant funds should only be used for the strategy/strategies described in the application; any changes to the grant must be approved by the PEP Grants Committee. Grant funds may not be used for any personal expenses. The goal of this grant is to support long-term teacher retention; therefore, please note that strategies consisting primarily of consumable items may have minimal effect.

**Financial Guidelines:**

The maximum grant amount will be up to \$5,000. Each individual school may submit only one proposal. Up to two (2) grants will be awarded. A PEP Grants Committee comprised of business and community leaders and educators will make decisions regarding grant applications. Funding decisions will be announced **May 2020**.

**General Guidelines:**

- o Applications must be written by a team of administrators or written by a team of teachers and administrative staff. Grant application must be approved and signed by Principal before final submission.
- o Project funds must be spent by the end of the 2020-2021 school year (unless approved by PEP via a waiver). Any unused funds must be refunded to PEP.
- o One or more site visits will be conducted throughout the 2020-2021 school year.
- o A Final Report Form is attached to the application and must be completed and received by **June 1, 2021** with expense reports [including receipts].
- o Proposals including substitute teacher costs, outside consultants and field trips will only be considered if the item is an integral, vital component of a larger strategy.
- o Any non-consumable items (i.e. technological devices) become the property of Greenville County Schools.

**Grant Presentation Tips:**

- o Grant committee members may not be familiar with educational jargon. Accordingly, briefly define educational terminology if helpful in understanding the purpose or scope of the project.
- o You will receive an acknowledgement email upon receipt of your application. If you do not receive an email confirmation within 24 hours, please call Public Education Partners at 864-255-5333.



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Greenville County

2020-2021

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Please type (12-point font)

Date \_\_\_\_\_

Applicant Name(s)

Applicant's Signature

School

School Phone

E-mail

Principal's Name

Principal's Signature

Project/Strategy Title (concise and creative): \_\_\_\_\_

Total Funds Requested: \_\_\_\_\_

Total Project Budget: \_\_\_\_\_

Applicant(s) Job Title: \_\_\_\_\_

Total Number of Individuals Participating: \_\_\_\_\_

Total Number of Individuals Impacted: \_\_\_\_\_

All applications must be received by March 20, 2020.

**Please provide the following information in the order presented. Limit your total responses [including budget] to three pages. Do not include your name or your school's name in your answers.**

1. **Objectives/Goals** – Provide the project/strategy's objectives/goals and state specifically the expected result to be achieved by grant funding. Provide data-driven, measurable objectives.
2. **Narrative Description** – Clearly describe your project/strategy and its connection to supporting teacher retention, providing data around teacher satisfaction and retention. Describe how you determined the need for this strategy, why it is important for teachers at your school and how you anticipate your efforts will benefit the target population.
3. **Evaluation** – Describe how you will determine if the desired objectives/goals are achieved, using qualitative and quantitative measures such as teacher surveys, teacher contract renewal data, etc.
4. **Plans for Sharing** – Describe how you will share your project with your colleagues/community. Describe how the project/strategy will be sustained and/or integrated into the school's long-term strategic plan and budget if successful.
5. **Budget** – Explain how requested funds will be essential to a successful implementation of the project. In column format, include list of items and/or services that will be purchased with grant funds.
  - If your project or strategy requires physical materials, technology, or consumables, please create five columns including the following information: 1) item description 2) quantity of items needed 3) the vendor or place from which you will purchase the items 4) cost per item and 5) total cost of total number of items.
  - If your project/strategy does not require external materials (for example an extended professional development program) please provide: 1) a detailed item description 2) the provider of the program or service and 3) total cost associated with the service.

**Priorities to consider prior to submitting your project...**

- Is the retention strategy sustainable without additional funding?
- Are the outcomes of the strategy clearly defined and articulated?
- How is staff/faculty feedback considered in determining the retention strategy?

**The application may be submitted via email to:**

Qena Jennings ([qena@pepgc.org](mailto:qena@pepgc.org))

Program Director

Public Education Partners

864-255-5333

**Please submit in PDF format using the following example:**

*MullinsGrant\_2020\_lastname\_schoolname*



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**THE MULLINS GRANT FOR QUALITY TEACHING:  
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**Final Report**

Due Date: June 1, 2021

Name: \_\_\_\_\_

School: \_\_\_\_\_

Grant Title: \_\_\_\_\_

Please answer each question below and send the report via email to:

Qena Jennings ([qena@pepgc.org](mailto:qena@pepgc.org))  
Program Director, Public Education Partners  
864-255-5333

1. Describe the way in which focusing on teacher retention helped influence/improve your school's culture.
2. Provide quotes from teachers about how this project/strategy improved/increased their desire to stay at your school location.
3. Attach digital files of photos and/or videos from your project/strategy that could be shared with PEP supporters and donors.
4. Provide and explain data that demonstrates whether desired outcomes were met.
5. Explain how you shared your project with others and gathered feedback following your project to make future improvements.
6. Provide an expense report with receipts for all funds spent. Any unused funds must be refunded to PEP.